



CLEANER

Founded in 1866 by Saint Mary MacKillop and Fr Julian Tenison Woods, the Sisters of Saint Joseph of the Sacred Heart operates as a registered charity with central offices in Sydney, regional offices across Australia, New Zealand and Ireland and a presence in some other countries.

We currently have an opportunity for a Cleaner to join the Sisters of Saint Joseph on a permanent part time basis in Kensington, Adelaide. The position of Cleaner is responsible for cleaning Mary MacKillop Precinct, which includes a museum and conference room. It also requires cleaning Sisters' houses in the suburbs as required. Additional kitchen hand duties in the Kensington Community and other cleaning will be required from time to time.

If you have experience in a cleaning/housekeeping role and would like to work in a small, dedicated team, then this role is for you. This role is for approximately 14 hours per week, Monday to Friday, with some flexibility regarding hours worked. Driving license is essential as you will need to travel to individual Sisters homes on a fortnightly rotating basis for light cleaning.

All staff are expected to act in a manner consistent with the ethos and mission of the Sisters of Saint Joseph.

We value and respect children and are committed to the safety of children. We have a zero tolerance for adult and child abuse or mistreatment. Applicants are encouraged to read our Adult and Child Safeguarding Commitment Statement which is contained on the SOSJ website under the heading of 'Safeguarding'.

KEY RESPONSIBILITIES:

- Dusting, vacuuming, sweeping and mopping floors, community rooms, common areas, museum and conference centre.
- Cleaning of surfaces and equipment including microwaves, fridges and cupboards.
- Cleaning of bathrooms and toilets.
- Wiping bannisters, handrails and doorknobs.
- Restocking supplies such as toilet paper, paper towels and hand soap.

REQUIRED SKILLS AND EXPERIENCE (SELECTION CRITERIA):

- Demonstrated experience in a supported care environment
- Experience in domestic/commercial cleaning
- Effective interpersonal and conflict resolution skills
- A positive and caring attitude
- The ability to work independently and with initiative and flexibility
- A demonstrated understanding of the principles of privacy.

Successful applicants will be required to obtain and hold a valid State based Child Compliance Check and be fully vaccinated as per our Vaccinations Policy.

For further information about the Sisters of Saint Joseph, please visit www.sosj.org.au. For more information about the role and/or to obtain a position description, please contact Human Resources via hr@sosj.org.au. Applications, which need to include a cover letter outlining your suitability for this role (based on the above selection criteria) and a CV (resume), should be submitted via email to hr@sosj.org.au by **COB 27 OCT 2023**.